

**PENSACOLA STATE
COLLEGE**

Veteran Services Office
Dual Degrees

There is a process by which you can request approval to pursue two degrees at the same time (example, Associate in Arts and Associate in Applied Science).

Formal application must be made PRIOR to earning 37 credits in either degree program in which you are applying. Clock hours programs will be converted to credit hours for this purpose.

Certification for payment can NOT be made for courses in the second degree prior to approval.

You should NOT enroll in courses, not in you currently approved DVA degree program, assuming that your request for the second degree will be approved.

Requests for a Dual Degree should be submitted to the VA Office at least sixty (60) days PRIOR TO the term you are requesting approval to begin enrollment in courses from both degree programs.

You should have a GPA above 2.0 to consider dual programs.

Procedures:

- 1) Contact an Academic Advisor to complete a *Request to Pursue Two Programs Simultaneously* form. After approval by Advisor or Program Manager, the form is to be submitted to the Registrar's office (Bldg 2, PNS).
- 2) If Registrar's approves your dual program, complete, sign and submit this VA form to the college's Veteran Services Office.
- 3) Your request will then be evaluated. You will be informed by PirateMail.

Print Name—Last, First, MI

Student ID #

Currently Approved DVA Program
(Example: Pre-Nursing—AA)

Requested 2nd program
(Example: Emergency Med Tech—ATD)

Single career field to which both of the above lead: _____

Important-- See Back

Expected term to begin classes in secondary degree _____

Important-- See Back

(Ex. January 2011)

Signed

Date



IMPORTANT--Student and Staff SEE BACK

03/14



